



Waverly High School and Middle School Chromebook 1:1 & Tech Locker Loan Agreement

Waverly Community Schools (WCS) will provide a Chromebook and charger to students enrolled at Waverly High School and Middle School. The devices are to be used for instructional and academic purposes only. Prior to picking up these items, the student and their parent/guardian must agree to the terms below.

Terms of Student Usage Agreement

- Students will abide by all policies outlined in the Waverly Community Schools Technology Acceptable Use Policy (AUP) ([BOE Policy po7540.03](#))
- Students acknowledge that the issued items are the property of Waverly Community Schools. Students will return all items upon withdrawal from the school district, at the end of the school year, or immediately upon the request of a school district staff member. Failure to return any of these items will result in a charge, for each item that is not returned, at the following rates.
 - **\$200 for each unreturned Chromebook**
 - **\$20 for each unreturned Chromebook charger.**
- Items that are lost will be subject to the same fees as those that do not get returned.
- In the event that any of these loaned items are stolen, parents must notify the police and send an official police report to their school administration. Charges for unreturned stolen items may be excused at the discretion of Waverly Community Schools staff personnel.
- Up to two **(2)** accidental damage incidents will be covered and repaired by WCS at no cost to the student and their parent / guardian.
- If further damages occur, students and their parent / guardian agree to be charged the following costs.
 - **Charger Replacement - \$20**
 - **Keyboard Replacement - \$25**
 - **Screen Replacement - \$35**
 - **Full Chromebook Replacement - \$200**

- Multiple incidences of damage may result in a student being denied the ability to keep their current district loaned device or check out other district devices in the future.
- Students will make available for inspection by any school administrator or teacher any messages, files or other activity sent or received on their WCS-issued device.
- Students will report to responsible school personnel any incidents of inappropriate electronic communications transmitted in any form while using their WCS-issued device.
- Students will treat their device with care and never leave it in an unsecured location.
- Students will not, in any way, deface the device or adhere stickers directly on the device. Students will not attempt to remove or change the physical structure of the device, including the keys, screen or protective casing.
- Students will not attempt to remove or bypass the filtering/monitoring software on their WCS-issued device.
- Students will not attempt to install or run any operating system on the device other than the apps and extensions supported by the district.
- Students will not attempt to repair the device or take it to a third-party for repair. All repairs must be made by the Waverly Community Schools Technology Department

By signing, the parent/guardian and student acknowledge and agree to the terms listed in this agreement form.

Student Last Name: _____ Student First Name: _____

Student Signature: _____

Student School: _____ Grade: _____ Date: _____

Parent/Guardian Last Name: _____ Parent/Guardian First Name: _____

Parent/Guardian Signature: _____

