

WAVERLY

COMMUNITY SCHOOLS

Pride. Tradition. Excellence.

MEMORANDUM

TO: All Employees

FROM: Evan Nuffer, Director of Finance and Operations

SUBJECT: ACA Tracking & Reporting

DATE: February 26, 2025

The Paperwork Burden Reduction Act, enacted at the end of 2024 and applicable to 2025 reporting deadlines, dictates that reporting entities are **no longer required to send Forms 1095-B and 1095-C to covered individuals and full-time employees unless a form is requested.**

To request Form 1095-C you must provide your complete name, address and contact information to Evan Nuffer at enuffer@waverlyk12.net, by phone at 517-319-3027 or by mail at 515 Snow Road, Lansing, MI 48917. Contact information must include a valid telephone number or electronic mail address.