



Images

of Waverly

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WAVERLY
COMMUNITY SCHOOLS
 Pride. Tradition. Excellence.



From the Superintendent

Kelly Blake, Superintendent



Dear Waverly Families,

The 2019-20 school year is off to a great start! Starting the school year is always an exciting time. We are blessed to have a passionate group of educators who are a key ingredient to our students' success!

What has been happening in Waverly??

- ◆ Waverly Community Schools will continue to participate in the National School Lunch and Breakfast program called Community Eligibility Provision (CEP) for the 2019-20 school year. All students are eligible to receive a healthy school breakfast and lunch at NO CHARGE to your household each full day of the 2019-20 school year.
- ◆ A team of Waverly staff, Board of Education members, parents and community members worked throughout the spring to update and revise the Waverly Community School's Strategic Plan. We are excited that this plan gives us focus for the next five years. Please visit our website to take a look at the complete five-year plan. A special thanks to all who helped work on this plan.
- ◆ ATTENDANCE, ATTENDANCE, ATTENDANCE!! We are working hard to improve attendance rates in all of our buildings. According to research from Greatschools.org, "The attendance rate is important because students are more likely to succeed in academics when they attend school consistently. It's difficult for the teacher and the class to build their skills and progress if a large number of students are frequently absent." If your child has excessive absences, you may receive a call from a building principal or myself. Please let us know if you need any help solving attendance issues.
- ◆ We have had a lot of exciting facility projects reach fruition over the summer! A special thank you to our community members who supported these efforts through the sinking fund election in 2016. Recent projects include:
 - Roof replacement projects at Elmwood and East
 - New student restrooms at East, WMS and WHS
 - Concrete repair throughout the district
 - WHS gymnasium updates
 - Water main replacement at Colt
 - Robotics lab (with support from the DART Foundation)

We value and encourage involvement of all our parents. I vow to keep an open and transparent line of communication with all of you. Please be sure to keep in touch with us by visiting our Facebook page or our website at www.waverlycommunityschools.net.

Wishing you all an excellent 2019-20 school year!

Yours in partnership and education,

Kelly Blake

Superintendent

School Year at a Glance

September, 2019

16 School Board Meeting—6:30 PM
 25 Colt ECEC Open House—6:00 PM
 27 1/2 day—Early Release

October, 2019

2 Student Count Day
 4 Waverly Homecoming
 9 Parent/Teacher Conferences—1/2 day
 10 Parent/Teacher Conferences—1/2 day
 11 No School
 15 Delayed Start Day
 21 School Board Meeting—6:30 PM

November, 2019

8 1/2 day—Early Release
 18 School Board Meeting—6:30 PM
 27-29 No School—Thanksgiving Holiday

December, 2019

10 Delayed Start Day
 16 School Board Meeting—6:30 PM
 23–31 Winter Break

January, 2020

1-3 Winter Break
 13 School Board Meeting—6:30 PM
 15-16 1/2 day WHS only
 17 1/2 day ALL Schools
 20 No School—MLK, Jr. Holiday

28 Delayed Start Day

February, 2020

10 School Board Meeting—6:30 PM
 11 Delayed Start Day K-8 ONLY
 12 Student Count Day
 17 No School—President Day Holiday
 25 Delayed Start Day

March, 2020

4 Conferences—1/2 day (Except WHS)
 5 Conference—1/2 day (Except WHS)
 6 1/2 day ALL Schools
 13 1/2 day Early Release
 16 School Board Meeting—6:30 PM
 24 Delayed Start Day

April, 2020

3-10 No School—Spring Break
 20 School Board Meeting—6:30 PM
 21 Delayed Start Day (Except WHS)

May, 2020

1 1/2 day Early Release
 12 Delayed Start Day
 18 School Board Meeting—6:30 PM
 25 No School—Memorial Day Holiday

June, 2020

5 1/2 Day—Last Day—Colt ECEC—Full Day

District Contact Information

Administrative Center

Main—321-7265

Transportation and Maintenance Building

Main—321-1088

Waverly High School

Main Office—323-3831
 Counseling Office—321-2189
 Attendance—321-3307

Waverly Middle School

Main Office—321-7240
 Attendance—323-2133

East Intermediate

Main Office—484-8830, Option 4
 Attendance—484-8830, Option 2

Elmwood Elementary

Main Office—321-3383
 Attendance—321-3385

Winans Elementary

Main Office—321-2371
 Attendance—321-2645

Colt Early Childhood Education Center

Main Office—323-3777
 Attendance—323-3777, Option 2

Waverly Student Centers/Childcare

517-321-3987

PBIS at Colt ECEC

Positive Behavioral Interventions and Supports (PBIS) is based on a problem-solving model that aims to prevent inappropriate behavior through teaching, reinforcing, and acknowledging appropriate behaviors.

Aware that the expectations we put in place for students will have long-lasting effects on a child's education now and in the future, our number one focus is to have clear and consistent expectations throughout the building. At Colt Early Childhood Education Center, we expect all students to be Safe, Respectful, Responsible, and Ready to Learn. All teachers, administrators, and support staff are responsible for teaching the students to meet these expectations in all educational environments and settings including: classrooms, school grounds, bathrooms, the lunchroom, hallways, school events, and on the bus. PBIS ensures that students understand and are able to model the appropriate positive behaviors associated with each expectation in order to cultivate the best possible learning environment.



At Colt we start each school year with a PBIS assembly to introduce and talk about the school-wide expectations. Following the assembly, the teachers return to their classrooms and teach the students each expectation using the same lesson plan so that there is consistency across the building. Then, each day after the recitation of the Pledge of Allegiance, all students and staff recite the Elementary Quality Pledge as a reminder of the school-wide building expectations:

Today, I am:
Safe
Respectful
Responsible, and
Ready to Learn.

Elmwood Elementary

Elmwood Welcomes Ms. Anna!

This year, Waverly Community Schools is partnering with Communities in Schools (CIS) of Michigan. The mission of CIS is “..to surround students with a community of support, empowering them to stay in school and achieve in life”. There will be a site coordinator in each building who will help to facilitate partnerships with businesses, organizations, and individuals within our community for the purpose of providing extra supports for students and families. Through these partnerships, CIS and WCS will be better able to address student risk factors that research shows relate to drop-out. Elmwood Elementary would like to extend a big Warrior welcome to Ms. Erianna Gilliam, our new Communities in Schools site coordinator.

Ms. Anna, as she is known, spent her first week getting to know the Elmwood students and staff. She’s been greeting students in our cafeteria, our pick up and dismissal lines, and all over our building. Families may also have met her during our Open House. She is looking forward to working with students and families here at Elmwood in a variety of ways. Already, Ms. Anna has been able to support students who needed backpacks and school supplies! We are so excited to have Ms. Anna working with us at Elmwood. Welcome Ms. Anna!



Ms. Anna with (l-r) Dezmen W., Olivia J., Saniyah R., and Andrew W

Winans Elementary



Better and Different



Dear Waverly Community,

Let me start by saying what an honor it is to replace Mrs. McNeilly as the principal at Winans Elementary School. She was in our district for over 30 years as a teacher and principal. She will be missed greatly! Moving forward, I am excited to be your new principal. We are working hard to build a positive partnership and culture between Winans and our community.

Parents – We need you! Successful schools have parents who are part of the learning of their children. To that end, we invite you into the school as a partner in education. We want your support, we need your support. To be the best school possible, you play a critical role. I want to challenge all of our parents to give two hours to the school volunteering.

“But Mr. Lyman, how can we help?” I am glad you asked! First, we need you in the classrooms supporting our teachers. It could be helping with copies, helping by reading with a student, it could be helping out in the parking lot before and after school. There are a lot of ways to help during the day. “But Mr. Lyman we work during the day so how can we help?” Again, I am glad you asked! We will be holding four evening events and we need help monitoring, setting up, bringing in food etc. The first event is homecoming on October 4th. We will walk the parade route (about 1 mile) and then have a tail-gate party at Winans with hotdogs and a side. We will then walk together over to the football field to cheer on the Warrior football team to victory. A sign-up genius will be sent out soon! Please consider helping. We will also have a family night on December 5, the “Ties and Tiaras” Dance on Feb 13 and our end of year carnival on May 22. Mark your calendars and plan on joining us in these community building events. And volunteer to help out. We cannot do this without your support!

Our community is growing. We are indeed a school that is better and different than any other school. Join the team, join the community and join the adventure! Winans will continue to be the best with parents, staff and students all moving together in the same direction for student learning!

Best!

Tim Lyman, Principal
Winans Elementary School

The Importance of Good Attendance

I am so pleased to report that Waverly East is off to a great start! Our first week has been amazing and I know that this will be our Best Year Ever!

Parents often ask how they can best support their children's school experience. While there are many factors that can impact a child's academic and social emotional success at school, attendance is certainly one of the most important factors. While it seems cliché to say, students who are not at school cannot learn.

The statistics regarding the importance of good school attendance are staggering. Children who miss even one day every other week miss a total of 18 days and 126 hours of instruction. 126 hours!! At the 5th and 6th grade level, academic instruction moves at a very fast pace. Often times, new topics and learning goals are introduced nearly every day. A child missing 126 hours of instruction would likely have gaps in their learning which could impact their education for years to come. Even though homework and assignments can always be made up, the interactive learning that takes place in the classroom on a day to day basis can never be made up. Children who miss several days of school often feel a sense of frustration and anxiety when they return as it is so difficult to get caught up, which then can lead to even more attendance issues as this can impact their health and emotional wellbeing.

Being on time each and every morning is also critical! Children who arrive late to school miss out on the opening activities in the classroom, which usually include an overview of what to expect for the day and the plan to accomplish the day's goals. Walking into a classroom which has already started can be very unnerving for children as they do not know what is going on and they are unaware of what the instructional plan is for the day. Another thing to consider is that instruction at East starts right away – as soon as breakfast is over. By 7:45 each day, content is being delivered and our students are immersed in their learning. A student who arrives even ten minutes late each day misses 30 hours of instruction - hours never to be caught up.

While there are many things in our children's lives that we cannot control, good attendance is not one of those! Setting the expectation that children will be at school, on time, every day is one of the most important gifts a parent can give their child. Children that develop good habits of punctuality and good attendance will likely grow into adults who have those same values!

We value each and every moment your child is here at school with us! Please let us know if there is ever anything we can do to assist you!

Vickie Tisdale, Principal Waverly East



Waverly Middle School



Welcome Community Members of Waverly

Communities In Schools of Michigan (CIS) is honored to be present this 2019-20 school year at Waverly Middle School! As a non-profit organization, expanding across many states throughout the country; our goal is simple: help kids stay in school and achieve in life. The mission is to surround students with a variety of community support, that meets academic needs and non-academic needs. Some supports that CIS can offer; range from basic needs, academic assistance, family engagement and much more. As we progress through the early weeks of the school year, our team will discuss with members of the school staff and people of the Waverly district, to find the unique needs of this wonderful community.

It is our pleasure to be apart of the Waverly Middle School team. We welcome the opportunity to help students succeed not only in school but also in life! We hope to hear from you soon.

Site Coordinator: Travis Farlow travis@cismichigan.org

MSU Intern: Danielle Fournier fourni70@msu.edu

Waverly High School

"Governor Whitmer Visits WHS (Again)"



On Tuesday, September 3rd Michigan Governor Gretchen Whitmer visited Waverly High School. This is her second visit since taking office. She met with staff first then students. While meeting with staff she sought to gain an understanding of the challenges Michigan schools are facing and the resources needed to meet those challenges. She also discussed increasing attention to the skilled trades sector. After the round table discussion with staff, Governor Whitmer spoke with students, taking their questions. Topics discussed included the environment, the powers of the governor, and automation. After the discussion with students Governor Whitmer took questions from the media before departing. Thank you, Governor Whitmer, for your time with WHS students and staff!



Notices

Control of Non-Casual Contact Communicable Disease

In the case of non-casual contact communicable disease, the school still has the obligation to protect the safety of the staff and students. In these cases, the person in question will have his/her status reviewed to ensure that the rights of the person effected and those in contact with that person are respected. The school will seek to help students and staff persons in school unless there is definitive evidence to warrant exclusion.

Non-casual contact communicable disease include sexually transmitted disease, AIDS. (Acquired Immune Deficiency Syndrome), ARC-AIDS. Related Complex (condition), HIV (Human-immunodeficiency); HAV, HBV, HCV (Hepatitis A,B,C); and other disease that may be specified by the State Board of Health.

As required by Federal Law, parents will be requested to have their child's blood checked for HIV, HBV, and other blood-borne pathogens when the child has bled at school and students or staff members have been exposed to the blood. Any testing is subject to laws protecting confidentiality.

Non-Sufficient Funds (NSF) Charge

Waverly Community Schools will charge a fee for Non-Sufficient Funds checks. Banks charge both parties (the issuer and the payee) for processing and returning bad checks. This charge will help defer the cost to the district of bank charges on NSF checks.

Directory Information

Waverly Community Schools may publish directory information that includes the names of students, parents, the student's name, address, class designation, photo, date of birth, participation in officially recognized activities and sports, weight and height of athletic team members, awards received, previous schools attended by the student and similar information.

This information is used in school publications, yearbooks, activity and athletic programs, television productions, web sites, as well as inquiries from other schools and potential employers.

The Board shall provide United States Armed Forces recruiters with at least the same access to the high school campus and to student directory information (names, addresses, and telephone listings of secondary students) as is provided to other entities offering educational or employment opportunities to those students. "Armed forces of the United States" means the armed forces of the United States and their reserve components and the United States Coast Guard.

Under the Family Education Rights and Privacy Act of 1974, parents, guardians, or students over 18 years of age may request that the school not release any of this information for these purposes. Requests should be submitted in writing to the building principal, listing the information in the student's file that should not be used.

Student Records

A parent or adult student has the right to inspect and review the student's education records within forty-five (45) days after receipt of a written request. Request amendments if the parent or adult student believes the record is inaccurate, misleading, or otherwise in violation of the student's rights. Consent to disclosures of personally-identifiable information contained in the student's education records, except to those disclosures allowed by the law. File a complaint with the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue S.W., Washington, D.C. 20202-4605

Parents have the right to inspect, upon request, a survey or evaluation created by a third party before the survey/evaluation is administered or distributed by the school to the student. The parent will have access to the survey/evaluation within a reasonable period of time after the re-

quest is received by the building principal.

Additionally, parents have the right to inspect, upon request, any instructional material used as part of the educational curriculum of the student. The parent will have access to the instructional material within a reasonable period of time after the request is received by the building principal. The term instructional material means instructional content that is provided to a student, regardless of its format, including printed and representational materials, audio-visual materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or assessments.

Immunization Requirements

Children entering Kindergarten are required to have received 4 doses of DTP (Diphtheria, Tetanus, Pertussis) or DTaP (one dose must be on or after 4 years of age). 4 doses of Polio vaccine (if dose #3 was administered on or after 7 years of age) only 3 doses are otherwise required. 2 doses of MMR (Measles, Mumps, Rubella) on or after 12 months of age. 3 doses of Hepatitis B. 2 doses of Varicella vaccine at or after 12 months of age OR current lab immunity OR reliable history of Chickenpox disease.

Children 7 years through 18 years including all 7th grade students must have all of the above and 1 dose of Meningococcal for all children 11 years of age or older upon entry into 7th grade or higher. 1 dose of Tdap for children 11 years of age or older upon entry into 7th grade or higher.

Selective Service Notice

As required by law the Board hereby provides notice to male students age eighteen (18) or older that they are required to register for the selective service.

Drug Free School Zone

In accordance with Federal and State law, the Board hereby establishes a "Drug-Free School Zone" that extends 1000 feet from the boundary of any school property. The Board prohibits the use, possession, sale, concealment, delivery, or distribution of any drug or any drug-related paraphernalia at any time on District property, within the Drug-Free School Zone, or at any District-related event.

Medical Reimbursement Information for Special Education Students

Waverly Community Schools currently provides necessary school-based health services to your child at no cost to you, the parent/guardian. The School District is participating in Michigan Department of Community Health program through which Federal Medicaid funds are made available to school districts in the State to help cover the costs of providing necessary school-based health services to students. By participating in this program, the School District is allowed to seek Federal Medicaid funds to help cover the costs of the health services the School District provides to your child. In order to seek the Federal funds, the School District must disclose information from your child's education records to Michigan Department of Community Health. This may include personally identifiable information (ex. Name, Date of Birth) as well as records or information about the services that may be provided to your child.

To ensure that your child has access to a free appropriate public education, as required by Federal law, the School District must

- Obtain your written consent prior to disclosing your child's health information to Michigan Department of Community Health,
- May not require you to sign up for or enroll in any public benefits or insurance programs,

Notices

- May not require you to pay any out-of-pocket expenses such as a deductible or co-payment for the costs of the health services the School District provides to your child, and
- May not use your child's Medicaid or other public benefits if that use would decrease available lifetime coverage or any other insured benefit, result in you or your family paying for services that would otherwise be covered by Medicaid or other public insurance program and that are required for your child outside of the time that your child is in school, Increase your insurance premiums or lead to the discontinuation of any public benefits or insurance, or risk the loss of your eligibility for home and community-based waivers, based on aggregate health-related costs.

Whether or not you give your consent or if you withdraw your consent for the school district to disclose your child's health service information to Michigan Department of Community Health in order to seek Federal Funds to help the School District to cover the cost of your child's health services, the School District will continue to provide services to your child at no cost to you, the parent/guardian. Please note that at the initial IEP meeting you will be asked to complete a one-time signature related Medicaid reimbursement. Details and specifics will be provided individually at that time.

Any questions regarding the information contained in this letter may be directed to Gloria D. Gonzalez, Student Services Director, at ggonzalez@waverlyk12.net or (517) 319-3011 or Liz Lentz, Medicaid Supervisor at Ingham Intermediate School District at (517) 244-1288.

Annual Notification of Parent/Guardian Rights and Special Education Procedural Safeguards

Please use the link below to the Michigan Department of Education website for the full version or request a printed copy from your local Director of Special Education.
http://www.michigan.gov/mde/0,1607,7-140-6530_6598_36168-188304-,00.html

Memorandum to Parents Regarding School Board Policy on Drug-free Schools

In accordance with Federal Law, the Board of Education prohibits the use, possession, concealment or distribution of drugs by students on school grounds, in school or school-approved vehicles, or at any school-related event. Drugs includes any alcoholic beverage, anabolic steroid, controlled substance as defined by State statute or substance that could be considered a "look-a-like" controlled substance. Compliance with this policy is mandatory for all students. Any student who violates this policy will be subject to disciplinary action, in accordance with due process and as specified in the student handbooks, up to and including expulsion from school. When required by State law, the District will also notify law enforcement officers.

The District is concerned about any student who is a victim of alcohol or drug abuse and will facilitate the process by which he/she receives help through programs and services in the community. Students and their parents should contact the school principal or counseling office whenever such help is needed.

504 Records

Waverly Community Schools keeps files pertaining to 504 services. All records are kept for three years after graduation or until date of expected graduation if the student drops out of school. Waverly Community Schools are only responsible for retaining records of students who transfer to another school district until the next school district requests the student's file. Parents, guardians or adult students who wish to have these 504 records may initiate the release process by calling the Special Services Office at (517) 319-3026.

Use of Tobacco on School Premises

Waverly Community Schools is a smoke free zone. The Board prohibits the use of tobacco on District premises, in District vehicles, and in all school buildings owned and or operated by the District.

Tobacco may not be advertised or promoted on school property or at school controlled events.

Therefore, signs, clothing, bags, accessories, and other items promoting tobacco or containing tobacco branding are prohibited on school property and at school controlled events. Tobacco companies/products may not sponsor any school activity or project.

Notice of Nondiscrimination

The Board of Education does not discriminate on the basis of religion, race, color, national origin, sex, disability, age, or genetic information in its program, activities, or employment. Any person who believes that s/he has been discriminated against or denied equal opportunity or access to programs or services may file a complaint, which may be referred to as a grievance, with the District's Civil Rights Coordinator – Vince Perkins, Waverly Community Schools, 515 Snow Road, Lansing, MI 48917, (517) 321-7265.

Special Education Records

Waverly Community School keeps records on file pertaining to special education students. All records are kept for three years after graduation or until the date of expected graduation if the student drops out of school. Waverly Community Schools are only responsible for retaining records of students who transfer to another school district until the next district requests the student's file.

These files may include: psychological evaluation; the reports of social workers; speech and language therapists; teachers, counselors and consultants; or tests pertaining to the referral or Individualized Education Plan (IEP) process.

Parents, guardians or adult students who wish to have these special education files may initiate the release process by calling the Special Services Office at (517) 319-3026.

Pesticide Notice Advisory to All Parents & Guardians

Waverly Community Schools has adopted an Integrated Pest Management program. Inherent with this are the District's efforts to reduce pesticide use as much as possible. While it may occasionally be necessary to apply a pesticide, this program does not rely on routine pesticide applications to resolve problems. We use various techniques such as habitat alteration, sanitation, mechanical means, exclusion, etc. to prevent pests from becoming a problem.

As required by Michigan law, you will receive advanced notice of non-emergency application of a pesticide (insecticide, fungicide, or herbicide), other than bait or gel formulation, which is made to the school, school grounds or buildings. This advance notice of a pesticide application will be given 48 hours before the application by the following two methods:

Notices continued (Pesticides):

1. Posting at the primary entrances to your child’s school. The entrances that will be posted are the main entrance and those that have A sidewalk that leads directly to a parking lot.
2. Posting in the common area located by the main office of the school.

Please note that notification is not given for use of sanitizers, germicides, disinfectants or anti-microbial cleaners. In certain emergencies, such as an infestation of stinging insects, pesticides may be applied without prior notice to prevent injury to students, but you will be promptly notified following any such application, via the two posting methods identified (above).

You may review the school’s Integrated Pest Management program and records of any pesticide application upon request by contacting Kyle Scripter, 517-321-1088 or kscripter@waverlyk12.net.

Parents or guardians of children attending the school are also entitled to receive the advance notice of a pesticide application, other than a bait or gel formulation, by first class United States mail postmarked at least 3 days before the application, if they so request. If you would like to be notified by mail please contact Kyle Scripter at the following number—517-321-1088. Please give Kyle or secretary your name, mailing address and what school(s) your child or children attend and they will put your name on the advance notification by US mail list.

Mosquitoes and (EEE) Eastern Equine Encephalitis

Waverly Community Schools has been following the situation regarding Eastern Equine Encephalitis (EEE) that is impacting southwest Michigan. *Ingham County is currently not in the geographic area that has positively identified Eastern Equine Encephalitis.* The Michigan Department of Health and Human Services recommends the following precautionary measures to reduce risk:

Apply insect repellent prior to spending time outdoors. If you choose to apply insect repellent to your elementary student, please do so prior to the start of the school day.

Wear long-sleeved shirts and pants when possible.

Be aware of the signs of EEE and contact your doctor immediately, should your student experience any symptoms.

We will continue to watch the developments surrounding EEE with the assistance of the Ingham County Health Department. We will take all appropriate steps necessary to protect the health of all of our families, students, coaches and staff.

For more information about EEE, please visit the Michigan Department of Health and Human Services website or the Center for Disease Control website.



2019-2020 Board Members and Schedule

The Waverly Community Schools Board of Education meeting Calendar for the 2019-20 school year has been established as follows:

Mary Ann Martin

President

Holly Nester

Vice President

Amy Krause

Secretary

Rhonda Sosnowski

Treasurer

Melissa Sherry

Vice Secretary—

Treasurer

Chris Beasley

Trustee

Alicia Guevara Warren

Trustee



2019

October 21	November 18	December 16
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2020

January 13	March 16	June 15
January 30 (PD)	April 20	
February 10	May 18	

All regular meetings will begin at 6:30 p.m. and will be held in the Administrative Center’s Board room unless noted otherwise. Prof. Dev. (PD) Meetings start times TBD at Administrative Center PD Room. A special organizational meeting of the Board of Education for the 2020-2021 school year will be held on Monday, July 20, 2020 at 6:30 p.m.